



Rockhaven Camp and Retreat Center

66850 Gallatin Rd, Gallatin Gateway, MT 59730

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Position	Lead Cook
Compensation	\$20/hour, housing and meals provided
Term of employment	10 weeks: Monday, June 3 - Sunday, August 11
Type of Position	Seasonal
Reports to	Camp Director
Deadline to Apply	March 29, 2024

Rockhaven Camp and Retreat Center is a small but mighty 10 acre outdoor ministry of the First Presbyterian Church (U.S.A.) of Bozeman, MT. Rockhaven follows an innovative "UnCamp" summer camp model. During UnCamp, free play, nature play, and experiential environmental education are center stage. Located under the magnificent Sheep Rock in beautiful Gallatin Canyon south of Bozeman, Rockhaven is the perfect location to safely and freely explore the wonders of the world around us. Nine sessions of camp are offered from June - August, including day camp and overnight opportunities for kids ages 5-15. All camps include hiking, group games, rock climbing, community fellowship, music, s'mores, and plenty of Rockhaven's signature nature play time. At Rockhaven, we celebrate diversity in all its forms including, but not limited to, race, ethnicity, gender identity, sexual orientation, and abilities. We believe that every individual brings unique perspectives and strengths, and we strive to create a space where everyone feels valued, respected, and included.

Lead Cook Role

Day Camps (3 five-day weeks and 1 three-day mini week): Lead Cook will be responsible for planning and preparing hot lunch and two daily snacks for campers. (max capacity: 43 people)

Day Camp PLUS (2 weeks: Monday - Friday, with one overnight on Thursday): Along with daily lunch and snack, the Lead Cook will be responsible for planning and preparing Thursday dinner and Friday breakfast. (max capacity: 39 people)

Overnight Camp (3 weeks: *Sunday 3:00 pm - Friday 3:00 pm): Lead Cook will be responsible for planning and preparing breakfast, lunch, snack, and dinner for campers. (35 people)

**The Lead Cook will not be expected to work weekends except for the Sunday of overnight camp weeks.*

Responsibilities

- Oversee the day-to-day operations of the camp kitchen. Manage assisting staff and volunteers in a caring and professional manner.
- Maintain a sanitary and safe environment for food handling, storage, and serving.
- Develop well-balanced and nutritious menus suitable for campers and staff.
- Monitor and manage food inventory levels.
- Provide adaptations and alternatives for all dietary restrictions. Communicate with individuals to ensure their dietary requirements are met.
- Plan quantities of meals appropriate to the camper and staff ratio.
- Coordinate meal service times and ensure meals are served timely.
- Radiate hospitality to all.
- Address safety concerns promptly and report immediately to the Assistant Camp Director and/or the Camp Director.

The Lead Cook will be required to attend portions of the all staff training the week of June 3 - June 8, including first aid and CPR training. If this is a concern, please reach out to Camp Director Chandler Joiner about the necessary training requirements before applying.

Qualifications

- 21 years or older.
- Exceptional organizational skills - ability to plan menus and service times effectively.
- Familiarity with health and safety regulations related to food preparation.
- Effective multitasking abilities.
- A friendly and approachable demeanor with a willingness to ask for assistance when needed.
- This role involves spending a significant amount of time standing and moving. Candidates should have the ability to lift and carry objects weighing up to 30 pounds. Applicants should be physically capable and willing to be on their feet for extended periods of time.
- A commitment to the Christian faith and to Rockhaven as a ministry of the [First Presbyterian Church \(U.S.A.\)](#).

Desired Qualifications

- Food Safety Works certified, or ability to become certified.
- Experience in institutional or large food service settings.

[Click here to Apply Today!](#)

Please email Camp Director Chandler Joiner at chandler@fpcbozeman.org with any questions.

Rockhaven Camp and Retreat Center is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, sex, age, sexual orientation, gender identity, national origin, protected veteran status, genetics, disability status, or any other basis prohibited by law. As a Religious organization, Rockhaven is exempt from the federal laws that EEOC enforces when it comes to the employment of individuals based on their particular religion.